

**BAINBRIDGE-GUILFORD CENTRAL SCHOOL
BILL SCHEDULE SUMMARY FOR December 9, 2022**

WARRANT # ²⁸
A-~~26~~

Fund	Total	Checks
General (A)	90,084.75	52452-52488 <i>FD</i>
School Lunch (C)	13,940.20	7271-7277 <i>FD</i>
Special Aid (F)	2,311.07	3238-3241 <i>FD</i>
Capital (H)	_____	
Total Paid for Bill Schedule	<u><u>\$106,336.02</u></u>	



Notes/Comments:

Bainbridge-Guilford Central School Claims Auditor Report

Fund	Warrant #	\$ Amount	Note	Fund	Warrant #	\$ Amount	Note
A,C,F	27-Payroll	\$945,321.11	—				
A,C,F	29-Payroll	\$ 631,375.79	—				
A,C,F	28-AID	\$ 106,336.02	2				

A=General Fund C=School Lunch F=Special Aid H=Capital Fund TA=Agency

All claims were checked in accordance in the following areas and found to be in compliance with the exceptions of those items listed under the "comments" section of this report.

- | | |
|--|---|
| <input checked="" type="checkbox"/> Applicable Discounts Taken
<input checked="" type="checkbox"/> Proper Itemization & Documentation
<input checked="" type="checkbox"/> Mathematically Correct | <input checked="" type="checkbox"/> Sales Tax Charges Removed
<input checked="" type="checkbox"/> Timely Payment
<input checked="" type="checkbox"/> Authorized by Purchasing Agent |
|--|---|

Comments:

1- Should there be separate checks for the credit card payment
 1 check to pay Janina's Card + 1 to pay Tim's.

2- ck # 52468 payable to Leonard Bus, late payment, invoice
 dated 8/10/22.

To the District Treasurer:

I hereby certify that I have audited the above claims of the district and you are hereby authorized and directed to pay to the claimants the amount of each claim allowed and to charge each to the proper fund.

Signed: *Justyn A. Lord*

Date: 12/11/22

Teresa M. Burnett
Accounts Payable Clerk
Bainbridge-Guilford Central School

**Response to Claims Auditor report dated December 11, 2022
Warrant #A-28, dated December 9, 2022**

Item 1: Separate Checks

In the past the payments for the Business Manager and the Superintendent credit cards have been processed either together on one check or on separate checks. In the future the payments will be done on separate checks to make sure that the correct amounts are paid to the corresponding account number.

Item 2: Late Payment

The Invoice dated 8/10/22 was never received by the district to our knowledge. In addition, we had not received a statement from Leonard Bus Sales showing that we had an invoice open. The district received an "invoice reprint" at the Bus Garage via email which was sent to the Business Office to be processed.

